

Memorandum

To: Executive Managers, Deans, School Directors, and Department Chairs
From: Kim A. Wilcox, Provost and Vice President for Academic Affairs
Re: Promoting Safety of Minors at MSU
Date: September 15, 2012

MSU is committed to promoting the safety of minors at our institution. In addition to clarifying expectations for reporting suspected cases of child abuse at MSU (see <http://ogc.msu.edu/topics/child-abuse.html>), the Office of the Provost has several initiatives under way to bring additional attention to this important issue.

We are planning an inaugural training event this fall open to all MSU faculty and staff. This event, entitled **“Advancing a Culture of Responsibility: Promoting the Safety of Minors at MSU,”** will take place on **Wednesday, November 28, 2012, from 1:00 p.m.-3:30 p.m. in the MSU Union, Parlors A, B & C.** The program will be followed by displays on campus resources and consultations with campus experts in the MSU Union, 2nd Floor Atrium. This educational experience has been designed for MSU faculty and staff on a first-come, first-serve basis. Due to space constraints, this event is not open to graduate and undergraduate students. Advance registration is required at <http://fod.msu.edu/safetyofminors>. For more information, program goals and the agenda, see the attached flier entitled “Invitation to attend Program on Promoting Safety of Minors at MSU.”

In addition, we now have access to a high quality online interactive training module for higher education, entitled “Sexual Misconduct: How Teachers and Other Educators Can Protect Our Children.” It was created by United Educators as an introduction to this topic and is available at no cost to all members of the MSU community with an MSU email address. We suggest that you preview this module to assess its appropriateness for your faculty and staff. For more information on how to access the modules, see the attached flier entitled “How to Access the Online Module on Sexual Misconduct.”

We are creating a website on Safety of Minors that will house relevant resources on this topic. The website will be launched shortly. For more information,, contact Arlene Weismantel at weisman1@msu.edu in the MSU Libraries who is coordinating this effort.

Additionally, this fall, the Office of the Provost and the Office of the Vice President for Finance and Operations will be reviewing policy changes that might be implemented to better promote the safety of minors on our campus in MSU-sponsored programs. You will be hearing more about those proposed changes in the coming months, and your input will be sought and valued.

Please forward information about the inaugural training event on November 28, 2012, and the online module on “Sexual Misconduct” to your faculty and staff. It will enable us to continue our efforts to promote the safety of minors at our institution.