MSU PRE-COLLEGE PROGRAMS COMMITTEE MEETING  Date: February 20, 2013, 3:30–5 p.m.  Location: 62 Kellogg Center

Agenda

● Introductions - Kristine Moore, Kristine Zayko, Val O’Brien, Kathee McDonald, Zach Constan, Barb Stinnett, Benjamin Oberdick, Jaime DeMott, Amanda Krueger, June Asselin, Stephanie Chau, Glenda Hammond, Judy Ratkos, Stacy Mills

● University Reporting Protocol and Youth Safety Panel: Kristine Moore, Assistant Director for Institutional Equity, Kristine Zayko from General Counsel, Val O’Brien from MSU Police

○ Summary of protocols from November meeting: child abuse, sexual assault, child pornography. Fleshed out president’s email with more information and created a FAQ. Title IX drove protocols for sexual assault. MSU must investigate - DPS and Office of Inclusion. Child abuse is driven by state law. Child pornography from state and federal laws.

○ Some people on campus are mandatory reporters - mostly those who are licensed (doctors, psychologists) go straight to Child Protective Services. All others report to DPS, who will investigate and determine whether they should forward to CPS.

○ Employees and volunteers should report sexual assault to DPS and Office of Inclusion. Only legally-bound confidentiality can be kept.

○ Child pornography - call the police.

○ Once more draft documents are done, they will be shared with Pre-college committee. E.G. standard photo release, medical info forms. Background checks requirements. In process. Minimal training will exist - maybe an online module?

○ President decided that groups renting MSU for a program will be contracted to certify background checks on adults coming in. (last three years, including sex offender list, and follow same reporting protocols).

○ Title IX coodinator is Paulette Granberry-Russell. Investigate all sexual harassment/assault claims. Title IX response team makes sure that centralized action takes place. Rather than criminal prosecution, they consider whether dismissal is warranted. Use preponderance of evidence (not as high a standard as Police). The information has to get to their office! Then they take over.

○ MSU Police has full jurisdiction on campus - assaults called in. Some victims are identified through mandatory reports, but don’t want an
investigation. Val is a Mandatory Reporter. Police offer resources to victims, but do not harass them. It is up to the (adult) victims whether to pursue investigation/prosecution.

- Staff members overhear information shared between youth at summer programs - it is important for staff to be trained for what to do. MSU Legal Counsel can provide training in the short term until online training is available. The key is to immediately report, not to sit on the information. Protocol needs to be established. In doubt - report and have trained personnel follow up.

- Gary andersen and team will release training before summer on recognizing child abuse.

- Should NOT need new background check for every new program! Currently trying to streamline check system. Faculty and Staff checks should be on file with HR.

- Background checks on youth will not turn up anything, but one could incorporate background questions on applications to your program.

- The law does not specify pre-college workers as Mandatory Reporters. When in doubt, talk to MSU police.

- Need better definition under what conditions background check is necessary or not! Short shifts/public space/supervision? Kristine Zayko is investigating situations/exceptions.

- How does one get notification from HR if there is a red flag?

- Updated documents will go on SpartanYouth

- Laurin - RHS is putting together training toolkit for their RAs, will be added to SpartanYouth

- University Admissions Scholarship Announcement, Glen Brough
  
  - Stacy reported on selections
  
  - 80 applicants, so most won!
  
  - Largest variety of programs ever.
  
  - Later in the spring we will know what incoming freshmen are using their scholarship

  - Pre-college committee wants to keep promoting this to students and new programs! It is a benefit to both.
● 2013 Pre-College and Youth Conference update, theme announcement and call for planning participants (conference planning meeting minutes attached to committee meeting reminder)
  ○ Date set: November 18, 2013
  ○ Main themes: creating synergies and powerful partnering for college-going culture (avoid similarity with other conferences around Michigan, focus on professional side)
  ○ Recruiting Steering Committee members - contact Leadership team (we'll also be reporting back)
  ○ Also looking for sponsorship ideas

● Pre-College Program Visibility Update: Marketing Material Design Discussion
  ○ What’s next? We had a bookmark provided to Admissions.
  ○ Were bookmarks effective?
  ○ Where should we invest? Events on campus?
  ○ Amy Byle - request from Detroit event director to promote pre-college programs at Information Day in Detroit. Inform Amanda if interested in representing pre-college programs as a whole!

● June Asselin asked about how we run pre-post content tests. Anyone with experience in this could share knowledge with her!

● For future meetings:
  ○ Professional development - could reporting/assessment best practices be a good subject?
  ○ Looking for a final report on 2012 conference, such as balance of finances
  ○ Resource Tool-Kit Update
  ○ Remaining meeting announcements

Remaining 2012 Committee Meetings – Always 3:30-5 p.m. at Kellogg Center (locations may change)
  ● Mar. 20 (Room 62)
  ● Apr. 17 (Heritage Room)

**MSU Pre-College Programs are:**
• Designed to educate pre-college age students
• Offered and delivered by MSU faculty and staff or under the guidance of MSU representatives
• Intense in their level of content and number of intentional contact hours
• Purposeful in exposing students to potential careers and academic programs, particularly at MSU

Collective Goals of MSU Pre--College Programs:
• Increase participants’ overall interest in college
• Instruct participants in how to access college in some age-appropriate manner
• Better prepare participants for college by giving them information and building skills necessary for success

The mission of the pre--college committee is advancing knowledge and transforming the lives of pre--college youth for eventual college success. The committee supports this mission by:
• Improving the organizational structures that support pre--college programs at MSU
• Promoting a scholarly approach that informs and is informed by practice
• Increasing the visibility of pre--college programs on and off campus
• Providing venues to network and collaborate with other pre--college professionals
• Advocating for better systems to document and evaluate the impact of pre--college programs at MSU