1. Introductions
   a. Welcome and Introductions
      i. Stephanie
      ii. Leo Salvala
      iii. Judy Ratkos
      iv. Laura Potter
      v. Renee Lenone
      vi. Kari Storm
      vii. Amanda K
      viii. Zac Constan
      ix. Floyd hardin
      x. Jessica

2. Updates
   a. Two Opportunities
      i. Admissions – Pre-college representation at “Pledge for Success” Middle School Career Fair
         1. Request for participation –
            a. Volunteers: Leo Savala will attend with Amanda Krueger
         ii. Gena Baker Callaway – MSU Detroit Center Director
            1. Fair/Opportunity March 29th from 2:00pm - 5:00pm
            2. Pre-college participation to speak to Detroit Youth/Detroit School System Audience
      b. Pre College Scholarship’s – 17 Programs submitted data
         i. Leo, Amanda, Glenn Selection Committee
         ii. 74 application’s submitted for pre-college scholarship
         iii. 61 offers went out to students (8th -11th)
         iv. 1 – Upward Bound
         v. 3 – MST Gifted Talented
         vi. 4H Great Lakes 4 submitted 3
         vii. 4H explorator 58 sub 47
         viii. 4H discove 4 sub 4 received
         ix. 2 submint -1 received
         x. Glenn Extend a thank you to selection committee
         xi. All 74 students have been entered into the system as prospect students
            1. Coded for pre college – Maintenance and reporting purposes
         xii. Scholarship value – 2,000 dollars (split between first / second spring)
         xiii. Academic requirement to maintain – not with non renewable
         xiv. Reception for students with scholarships when they became MSU Students
            1. Previous event was just photo
         xv. Plan for this year to make a reception
c. Directors need to continue to submit participant information for student eligibility

3. MSU Pre College Scholarship
   a. Age range – rising juniors (completed) service
   b. Directors must submit participant data to admissions and nominate no more than 10% of overall program participants within grades 8-10
   c. No one over 10th grade can apply

4. MSU Science Festival – Communication sent across campus and greater Lansing area
   a. Science Festival – Website Updated / Schedule Posted
   b. Working on social media strategy and consistent Facebook /Twitter posts:
      i. Trivia questions
   c. E-Blasts
   d. Campus news channels and mail system
   e. Community Partners
      i. Communication/programming partners: Hungry Howie’s and East Lansing small business association
   f. Science in the city evening April 5th
      i. Brewing beer
      ii. Home Energy
      iii. Phone repair
      iv. Hair Color
      v. Bicycle Repair
   g. Requesting programs/directors to advertise:
      i. General and Volunteer flyers/emails/posters
         1. Flyers will be available and distributed in March PCC meeting
      ii. Teacher Sessions to professional networks / school partners
         1. Elementary Middle School
         2. High School

5. Reports from sub committees
   a. Reporting
      i. Send Hard copies to departments and pre college directors
      ii. Attach digital copy in minutes to committee
      iii. Common survey form – review
   b. Marketing
      i. Pre-college program appearance / identification on the Spartan Youth Website
      ii. Inconsistency of advertisement to identify programs / pre college programs
   c. Compliance
      i. General Hand book
      ii. Address all of the MOR Items in one place
      iii. Program Directors User Kit in production

6. Future meeting topics
   a. Discussion on Hiring Cost of Health Care for students and hours (FICA)
      i. Project pay
ii. Reference guide for meeting if available
iii. Hourly Restrictions for student works
iv. For folks that are working long term programs length of programs
v. Multiple jobs for students hour limitations – Accounting directions who handle
    the hiring is immediate contact for student hiring
vi. Development/Fundraising

Break Out Session  4:15-5:00 Sub Committee